



## ANNUAL HORTICULTURE RETURN (CALENDAR YEAR) 2019

**\*\*Call the Levies Management free call number on 1800 020 619 or email [levies.management@agriculture.gov.au](mailto:levies.management@agriculture.gov.au) for assistance completing your return\*\***

### 1. How to complete your levy return

- a) Use BLOCK LETTERS and do not use pencil
- b) A street address must be provided in the “business address” field
- c) If your postal address is a post office box or post office bag, provide these details in the “postal address” field
- d) If both addresses are the same, write the words “as above” in the postal address field
- e) Review the form to ensure that all fields are completed accurately and that you have provided your unique LRS number and signed the declaration.

### 2. How to lodge your return and make a payment

- a) Please refer to the relevant horticulture commodity page on the department’s website for information about how a levy or charge may apply to you.

The levy information pages are available at: [agriculture.gov.au/ag-farm-food/levies/commodities#horticulture](http://agriculture.gov.au/ag-farm-food/levies/commodities#horticulture)

- b) Alternatively, access [Levies Online](#) to lodge your return online.
- c) When you have completed all required fields, forward your return together with payment to:

**Mail:** Department of Agriculture and Water Resources – Levies  
Locked Bag 4488  
KINGSTON ACT 2604

**Email:** [levies.management@agriculture.gov.au](mailto:levies.management@agriculture.gov.au)

**Fax:** 1800 609 150

- d) You can pay your levy by electronic funds transfer (EFT):

**Bank:** Reserve Bank of Australia

**BSB:** 092 009

**Account number:** 111 700

**Account name:** AFFA Official Administered Receipts

**Reference:** enter prefix ‘LRS’ followed by your unique LRS number and business name.

**Example:** LRS12345 AZ Wholesale

- e) You can also pay your levy by cheque or money order, made out and mailed to:

Department of Agriculture and Water Resources - Levies  
Locked Bag 4488  
KINGSTON ACT 2604

### 3. When do I need to lodge my return and payment

Your annual calendar year return and payment is due on or before 28 February in the next calendar year.

**Example:** the 1 Jan – 31 Dec 2018 annual return and payment must be made on or before 28 February 2019.

If you pay your levy late you will incur a penalty that is calculated daily at a compounding rate of 2 per cent of the unpaid amount each month, including any penalties you have already accrued, until you have paid the outstanding amount in full.

### 4. Making a declaration

The declaration on the return form must be completed and signed by:

- a) In the case of an individual – that person
- b) In the case of a body corporate – a company director, company secretary, or a principal officer
- c) In the case of a partnership – one of the partners.



## Annual Horticulture Return – Calendar Year

Fields marked with an asterisk (\*) are mandatory fields that must be completed in accordance with the *Primary Industries Levies and Charges Collection Act 1991* and the *Primary Industries Levies and Charges Regulations 1991*.

**LRS Account Number**  **Year ended\***

**Personal information about the person lodging the return**

Full name\* (please print)

Business address or residential address\* (not a post office box or post office bag)   
 Postcode

Post office box or post office bag\*   
 Postcode

Phone number  Fax number

Email address

Australian Business Number or Australian Company Number\*

**Method of payment** Cheque  EFT  **Date deposited**  **Levy or charge paid\***

**Note:** Payment of levy not received by the due date may attract late payment penalty. The department does not issue receipts.

**Declaration\*:** I declare that to the best of my knowledge the information contained on this return form and any attachments is correct in every essential detail. **"Giving false or misleading information is a serious offence"**

Full name of declarant\* (please print)

Signature\*  Date\*

Please estimate how long it took for you to complete this return form  (hours)

**On completion, forward your return together with the payment to:**  
**Email:** levies.management@agriculture.gov.au  
**Fax:** 1800 609 150 , or  
**Mail to:**  
 Department of Agriculture and Water Resources – Levies  
 Locked Bag 4488  
 KINGSTON ACT 2604

**OFFICE USE ONLY**

**Date entered:**

**Return number:**

**Signed**

**NOTE:** You should only complete this form if you:

- Produce apples, avocados, citrus, custard apples, onions, pears or potatoes and you sell your produce by retail sale. Please refer to the exemption table at the back of this return form for more information.
- Deal in apples, avocados, citrus, custard apples, onions, pears or potatoes and you have been granted an exemption by the Secretary of the Department of Agriculture and Water Resources from lodging a quarterly return. Information about how to request an exemption can be found in the relevant horticulture commodity page on the department’s website: [agriculture.gov.au/ag-farm-food/levies/commodities#horticulture](http://agriculture.gov.au/ag-farm-food/levies/commodities#horticulture)

**Annual Horticulture Return – Calendar Year**

**LRS account number**

**Year Ended**

Type	Domestic Quantity	Type	Export Quantity	Levy/Charge rate	Levy/Charge \$ payable c
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**Levy No. 048**

Apples ( <i>kilograms</i> )	01		10		1.895 cents/kg	
Apples – processing ( <i>tonnes</i> )	05			-- N/A --	\$5.50/tonne	
Apples – juicing ( <i>tonnes</i> )	03			-- N/A --	\$2.75/tonne	

**Subtotal A**

Pears ( <i>kilograms</i> )	02		11		2.149 cents/kg	
Pears – processing ( <i>tonnes</i> )	06			-- N/A --	\$5.90/tonne	
Pears – juicing ( <i>tonnes</i> )	04			-- N/A --	\$2.95/tonne	

**Subtotal B**

**Levy No. 085**

Citrus – oranges in bulk ( <i>tonnes</i> )	01		05		\$4.25/tonne	
Citrus – oranges not in bulk ( <i>boxes</i> )	02		06		8.5 cents/box	
Citrus – other citrus in bulk ( <i>tonnes</i> )	03		07		\$3.50/tonne	
Citrus – other citrus not in bulk ( <i>boxes</i> )	04		08		7 cents/box	

**Subtotal C**

**Levy No. 067**

Potato – unprocessed ( <i>tonnes</i> )	01		03		60 cents/tonne	
Potato – processing ( <i>tonnes</i> )	02			-- N/A --	50 cents/tonne	

**Subtotal D**

**Levy No. 070**

Avocado ( <i>kilograms</i> )	05		07		7.5 cents/kg	
Avocado – processing ( <i>kilograms</i> )	06			-- N/A --	1 cent/kg	

**Subtotal E**

**Levy No. 081**

Onions ( <i>tonnes</i> )	01		02		\$4.00/tonne	
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**Subtotal F**

**Levy No. 086**

Custard apples ( <i>trays</i> )	01		04		40 cents/tray	
Custard apples ( <i>boxes</i> )	02		05		40 cents/box	
Custard apples ( <i>tonnes</i> )	03		06		\$50.00/tonne	

**Subtotal G**

**TOTAL LEVY/CHARGE PAYABLE (A to G)**



<b>Commodity</b>	<b>Exemptions</b>
Apples	<ul style="list-style-type: none"> <li>• Apples sold by a producer by retail sale or used by a producer in the production of fruit juice or another processed product and the total quantity is not more than 9,000 kilograms in a calendar year.</li> <li>• Apples sold for stockfeed.</li> </ul>
Avocados	<ul style="list-style-type: none"> <li>• Avocados sold by a producer by retail sale and the total amount of levy payable would be less than \$100 in a calendar year.</li> </ul>
Citrus	<ul style="list-style-type: none"> <li>• Citrus sold by a producer by retail sale or used by a producer in the production of fruit juice or any other processed product and the total quantity is not more than 500 boxes in a calendar year.</li> <li>• Citrus sold for stockfeed.</li> </ul>
Custard apples	<ul style="list-style-type: none"> <li>• Custard apples sold by a producer by retail sale.</li> <li>• Custard apples used by a producer for processing.</li> <li>• Custard apples sold by a producer directly to a processor for processing.</li> </ul>
Pears	<ul style="list-style-type: none"> <li>• Pears sold by a producer by retail sale or used by the producer in the production of fruit juice or another processed product and the total quantity is not more than 9,000 kilograms in a calendar year.</li> <li>• Pears sold for stockfeed.</li> <li>• Processing pears or juicing pears used in the production of canned fruit.</li> <li>• Processing pears where levy has already been paid under the Dried Fruits levy.</li> </ul>
Potatoes	<ul style="list-style-type: none"> <li>• Unprocessed potatoes sold by a producer by retail sale and the total quantity sold is not more than 100 tonnes in a calendar year.</li> <li>• Unprocessed potatoes sold for stockfeed.</li> <li>• Processed potatoes used by the owner of the potatoes if the total quantity used is not more than 100 tonnes in a calendar year.</li> </ul>

**Privacy Notice**

'Personal information' means any information or opinion about an identified individual, or an individual who is reasonably identifiable.

The collection of **mandatory information** as denoted by an asterisk (\*) is authorised by the *Primary Industries Levies and Charges Collection Act 1991* (the Act) and the Primary Industries Levies and Charges Collection Regulations 1991 for the purpose of administering horticultural levies and export charges. If you do not provide the mandatory information requested in this form, you will be in breach of the Act and the Department of Agriculture and Water Resources may be required to take action.

The department may disclose your personal information to industry bodies and levy recipient organisations, and other Australian government agencies, persons or organisations where necessary for the above purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988 (the Privacy Act)*.

Your personal information will be used and stored in accordance with the Australian Privacy Principles. See our Privacy Policy webpage at: [agriculture.gov.au/about/privacy](http://agriculture.gov.au/about/privacy) to learn more about accessing or correcting personal information or making a complaint. Alternatively, you can telephone the department on 02 6272 3933.