



## MONTHLY RETURN FOR MACADAMIA NUTS (applicable rates from 1 April 2018)

**\*\*Call the Levies Management free call number on 1800 020 619 or email [levies.management@agriculture.gov.au](mailto:levies.management@agriculture.gov.au) for assistance completing your return\*\***

### 1. How to complete your return

- a) Use BLOCK LETTERS and do not use pencil
- b) A street address must be provided in the “business address” field
- c) If your postal address is a post office box or post office bag, provide these details in the “postal address” field
- d) If both addresses are the same, write the words “as above” in the postal address field
- e) Review the form to ensure that all fields are completed accurately and that you have provided your unique LRS number and signed the declaration.

### 2. How to lodge your return and make a payment

- a) Please refer to the macadamia information page on the department’s website for information about how the levy or charge might apply to you. The macadamia information page is available at: [agriculture.gov.au/ag-farm-food/levies/rates/macadamia](http://agriculture.gov.au/ag-farm-food/levies/rates/macadamia)
- b) Alternatively, access [Levies Online](#) to lodge your return online.
- c) When you have completed all of the required fields in this form, forward your return together with payment to:

**Mail:** Department of Agriculture and Water Resources – Levies  
Locked Bag 4488  
KINGSTON ACT 2604

**Email:** [levies.management@agriculture.gov.au](mailto:levies.management@agriculture.gov.au)

**Fax:** 1800 609 150

- d) You can make a payment by electronic funds transfer (EFT):

**Bank:** Reserve Bank of Australia

**BSB:** 092 009

**Account number:** 111 700

**Account name:** AFFA Official Administered Receipts

**Reference:** enter prefix ‘LRS’ followed by your unique LRS number and business name.

**Example:** LRS12345 AZ Wholesale

- e) You can also make a payment by cheque or money order, made out and mailed to:

Department of Agriculture and Water Resources - Levies

Locked Bag 4488

KINGSTON ACT 2604

### 3. When do I need to lodge my return and payment

#### Monthly return

Your monthly return and payment is due within one (1) month and 28 days after the end of the month in which a leviable transaction occurred.

**Example:** for the month of July, your return and payment is due on or before 28 September.

If you pay your levy late you will incur a penalty that is calculated daily at a compounding rate of 2 per cent of the unpaid amount each month, including any penalties you have already accrued, until you have paid the outstanding amount in full.

### 4. Making a declaration

The declaration on the return form must be completed and signed by:

- a) In the case of an individual – that person
- b) In the case of a body corporate – a company director, company secretary, or a principal officer
- c) In the case of a partnership – one of the partners.



Fields marked with an **asterisk (\*)** are mandatory fields that must be completed in accordance with the *Primary Industries Levies and Charges Collection Act 1991* and the *Primary Industries Levies and Charges Regulations 1991*.

**LRS Account Number**

**Month ended\***

 /  / 20\_\_ \_\_

**Personal information about the person lodging the return**

Full name\* (please print)

Business address or residential address\* (not a post office box or post office bag)

<input type="text"/>	<input type="text" value="Postcode"/>
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Post office box or post office bag\*

<input type="text"/>	<input type="text" value="Postcode"/>
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Phone number

Fax number

Email address

Australian Business Number or Australian Company Number\*

**Method of payment**

**Cheque**  **EFT**

**Date deposited**

 /  / 

**Levy/charge paid\***

<input type="text" value="\$"/>	<input type="text"/>	<input type="text" value="."/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Note:** Payment of levy not received by the due date may attract late payment penalty. The department does not issue receipts.

**Declaration\*:** I declare that to the best of my knowledge the information contained on this return form and any attachments is correct in every essential detail. **"Giving false or misleading information is a serious offence"**

Full name of declarant\* (please print)

Signature\*

Date\*

 /  / 

Please estimate how long it took for you to complete this return form

 (hours)

**On completion, forward your return together with the payment to:**

**Email:** levies.management@agriculture.gov.au

**Fax:** 1800 609 150 , or

**Mail to:**

Department of Agriculture and Water Resources – Levies  
 Locked Bag 4488  
 KINGSTON ACT 2604

**OFFICE USE ONLY**

**Date entered:**

**Return number:**

**Signed**



Fields marked with an **asterisk (\*)** are mandatory fields that must be completed in accordance with the *Primary Industries Levies and Charges Collection Act 1991* and the *Primary Industries Levies and Charges Regulations 1991*.

**LRS account number**  **Month ended\***  /  / 20\_\_ \_\_

Commodity		(i) TOTAL ACTUAL quantity*	(ii) TOTAL DEEMED quantity*	(i) + (ii) = (iii) TOTAL quantity*	(iv) Levy/charge rate	(iii) x (iv) = SUBTOTAL levy payable*
Dried kernel - domestic	071	<input type="text"/> kg 07a	<input type="text"/> kg 07b	<input type="text"/> kg 07	25.41 cents/kg A	\$ <input type="text"/> .
Dried kernel - export	071	<input type="text"/> kg 09a	<input type="text"/> kg 09b	<input type="text"/> kg 09	25.41 cents/kg B	\$ <input type="text"/> .
<b>TOTAL LEVY/CHARGE PAYABLE* A + B</b>						\$ <input type="text"/> .

GST is not applied to Australian Government levies and charges.

**EXEMPTION FROM PAYING THE MACADAMIA NUTS LEVY**

A producer of macadamia nuts is not liable to pay the macadamia levy if the macadamia nuts are sold or used to manufacture oil or to manufacture goods that are not for human consumption.

A producer of macadamia nuts is also not liable to pay the macadamia levy or charge if the total quantity of macadamia nuts sold in a calendar year amounts to less than \$120 of levy or charge.

**PRIVACY NOTICE**

'Personal information' means any information or opinion about an identified individual, or an individual who is reasonably identifiable.

The collection of **mandatory information** as denoted by an asterisk (\*) is authorised by the *Primary Industries Levies and Charges Collection Act 1991* (the Act) and the *Primary Industries Levies and Charges Collection Regulations 1991* for the purpose of administering the macadamia nuts levy and charge. If you do not provide the mandatory information requested in this form, you will be in breach of the Act and the Department of Agriculture and Water Resources may be required to take action.

The department may disclose your personal information to industry bodies and levy recipient organisations, and other Australian government agencies, persons or organisations where necessary for the above purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988* (Privacy Act).

Your personal information will be used and stored in accordance with the Australian Privacy Principles. See our Privacy Policy webpage at: [agriculture.gov.au/about/privacy](http://agriculture.gov.au/about/privacy) to learn more about accessing or correcting personal information or making a complaint. Alternatively, you can telephone the department on 02 6272 3933.