

**Australian Government****Department of Agriculture,
Water and the Environment**

Notice of Intention to Export Animal Reproductive Material

Section A: General information

| | |
|--------------------------------|---|
| Purpose of this form | To provide a notice of intention to export animal reproductive material and to apply for an export permit and government certificate (health certificate) for the export of animal reproductive material. |
| Before applying | See the Reproductive Material webpage on the department's website and the 'Helpful information for completing this application' located in Section L of this application. |
| To complete this form | Electronically You will need the latest version of Adobe Acrobat Reader to save changes to your document. Manually Use black or blue pen Print in BLOCK LETTERS Mark boxes with a tick or a cross. |
| Processing fee | Fees will apply - charging guidelines are available on the department's website. |
| Your form must have | All sections completed. |
| Submit your application | Email: genetics@awe.gov.au Phone (within Australia) 1800 900 090 Phone (outside Australia) +61 3 8318 6700 |

Section B: Exporter's details

1 Applicant details

Given name (s)

Surname

Registered business name

Australian Business Number (ABN)

Address

Suburb/town/city

State/Territory

Postcode

Work phone (include area code)

Mobile

Email

Section C: Importer details

2 Importer

Given name (s)

Surname

Company name

Address 1

Address 2

Country

Discharge port

Work phone (include area code)

Mobile

Email

Section D: Description of animal/s reproductive material

3 Details of material being exported

| Quantity | Units | Species | Type | Condition | Identification |
|----------|-------|---------|------|-----------|----------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Section E: Transport details

4 Departure details

Departure port

Departure date

Estimated arrival date

5 Will the animal reproductive material be traveling by sea or air?

Sea (go to question 6)

Air (go to question 7)

6 Sea transport details

Voyage number

Vessel name

Route (including transit/tranship stops)

Description of travel arrangements

7 Air transport details

Flight number

Departure time

Route (including transit/tranship stops)

Description of travel arrangements

Section F: Veterinarian details

8 Details of the veterinarian assisting with collection and export

Given name (s)

Surname

Veterinary practice name

Address

Suburb/town/city

State/Territory

Postcode

Phone number

Email

Veterinary registration number

Proposed appointment

date with the department

Appointment time

Artificial breeding centre name (where applicable)

Section G: Storage and collection centre

9 Is the animal reproductive material being stored in a separate place from the collection centre?

Yes (go to question 10)

No (go to question 11)

10 Storage centre details (If more than one storage centre provide a separate attachment with all details)

Centre name

Species

Veterinarians

Email

Fax

Address

Suburb/town/city

State/Territory

Postcode

11 Collection centre details (If more than one collection centre provide a separate attachment with all details)

Centre name

Centre registration number

Phone

Email

Fax

Address

Suburb/town/city

State/Territory

Postcode

Section H: Preparation for export**12 Where were the importing country conditions sourced from?**

MICO

Import permit

Other (please specify)

If the importing country requirements have been sourced from the import permit a certified National Accreditation Authority for Translators and Interpreters (NAATI) translated copy in English must be attached with your application.

13 As part of the preparation for export, I declare:

A certified NAATI (level 2/3) translated (or equivalent) copy of the import permit or importing country requirements is attached (if required)

Animal/s will be tested, treated, and inspected according to importing country requirements

Reproductive material has been processed and stored as per importing country requirements

Testing and treatment schedule is attached (if applicable)

Section I: Additional information**15 Please provide a summary of supporting documents attached and any documents still to be submitted.**

Section J: Applicant declaration

To be completed by the individual listed in Section B.

I declare that I have authority to make this declaration for and on behalf of the applicant.

I declare that the information I have provided is true and correct.

I understand that a person may commit an offence or be liable to a civil penalty if the person makes a false or misleading statement in an application or provides false or misleading information or documents (sections 136.1, 137.1 and 137.2 of the *Criminal Code* and sections 367, 368 and 369 of the *Export Control Act*).

I understand that under section 66, section 240 and section 244 of the *Export Control Act*, I am required to, as soon as practicable, provide the department with additional or corrected information, if I become aware that information included in this application changes, is incomplete or incorrect.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

Section K: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive personal information’ is a subset of personal information and means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The Department of Agriculture, Water and the Environment collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form for the purposes of assessing your application. The department is authorised under the *Export Control Act 2020* to assess your application and related purposes. If you fail to provide some or all of your personal information, we will not be able to process your application.

The department may disclose your personal information to relevant authorities in an importing country and other Australian agencies where necessary for these purposes, provided the disclosure is consistent with the *Privacy Act 1988* and other relevant laws. Your personal information may also be disclosed to relevant employees within your organisation for the purpose of approving your licence and to maintain the currency of your personal information for the purpose of the licence. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the collection, use and disclosure of all personal information, including sensitive information, in this form to the relevant authorities in the importing country.

The department has not taken steps to ensure that the relevant authorities in the importing country do not breach the Australian Privacy Principles. This means that:

- relevant authorities in the importing country may not be accountable under the Privacy Act
- you may not be able to seek redress under the Privacy Act
- you may not be able to seek redress in the overseas jurisdiction.

Relevant authorities in the importing country may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See the department’s [Privacy Policy](#) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.

Section L: How to complete this form

Exporter details

The Notice of Intention (NOI) must provide the department with details of the person exporting the animal reproductive material.

We also ask that you provide details of the person that the department can contact regarding the export.

Importer details

The importer details are required on the government Certificate of Health which will accompany the animal reproductive material, please ensure these are correct.

Description of animal reproductive material

Example of a completed table.

| Quantity | Units | Species | Type | Condition | Identification |
|----------|--------|---------|-------|-----------|----------------|
| 3 | Straws | Murine | Semen | Frozen | Packing list |

Transport details

Port of departure: the airport or seaport from which the animal reproductive material will be exported from.

Transport method: how the animal reproductive material will be leaving Australia.

Route including transit/tranship ports: list all the departure, transit, tranship and arrival ports.

Veterinarian details

Please provide the name and address of the veterinarian who collected the animal reproductive material and who will be assisting with the export.

Storage and Collection centres

List the details of the storage and collection centres. This may be the same facility.

Preparation for export

Please provide the relevant import permit, relevant health certificate/s and all supporting documents that meet the importing country requirements.