



Application for additional Native and CITES wildlife products SER (Specimen Export Records) under Part 13A of the *Environment Protection and Biodiversity Conservation Act 1999*.

Important notes

- There are severe penalties for knowingly making false or misleading statements in this application.
- Many transactions relating to wildlife and wildlife products may require clearance from the Department of Agriculture, Water and the Environment (the department), along with Australian Border Force (ABF). Please contact the department and ABF in your State or Territory for information on border controls.
- The legislation stipulates applications, with all completed information, must be processed within 40 business days of receipt.
- Applications that are incomplete or contain insufficient information cannot be processed. Delays will occur whilst further information is sought from the applicant.
- If you need help in completing the application, please phone or email Wildlife Trade Regulation at the numbers shown below.
- A valid permit is required. Do not attempt to export without first obtaining your export certificate/record otherwise your specimens may be seized.
- The department may issue certificates/records, however reserves the right to limit the quantity issued.

Lodging the application

- Your application for additional SERs may be emailed to wps@awe.gov.au to facilitate the processing of the application for additional shipment records.
- Please ensure that all previous shipments under the permit have been acquitted through your online services account.

Postal Address:

The Director
Wildlife Trade Regulation
Department of Agriculture,
Water and the Environment
GPO Box 858
CANBERRA ACT 2601

Email: wps@awe.gov.au
Telephone: (02) 6274 1900 (option 1)



Application for Native and CITES wildlife products Specimen Export Records (SER) under Part 13A of the *Environment Protection and Biodiversity Conservation Act 1999*

Please complete applicable fields:

Do you require

NATIVE SERs? Quantity _____ CITES SERs? Quantity _____

Please complete ALL the fields:

Existing quantity that you still have in your possession:

NATIVE SERs _____ CITES SERs _____

SER Numbers _____ SER Numbers _____

Permit Number (for example PWS2021-AU-xxxxxx) Organisation/Trading Name Expiry Date

Input boxes for Permit Number, Organisation/Trading Name, and Expiry Date

Contact details:

Title First (Given) Name Surname (Family name) Signature Date Signed

Table with 5 columns: Title, First (Given) Name, Surname (Family name), Signature, Date Signed

Postal Address:

Contact Number

Input boxes for Address and Town/Suburb

Input box for Contact Number

Input box for State

Input box for Postcode

Specimen Export Records are unique numbered official documents and must be accounted for.

ALL damaged /in error/cancelled not exported, **must** be acquitted as shipment not sent, within two (2) weeks of the damaged/in error/cancelled export SER occurring.