



Australian Government

Department of the Environment

FUNDING AGREEMENT

Community Heritage and Icons Grants 2014-15

Project: [*Insert Project title*]

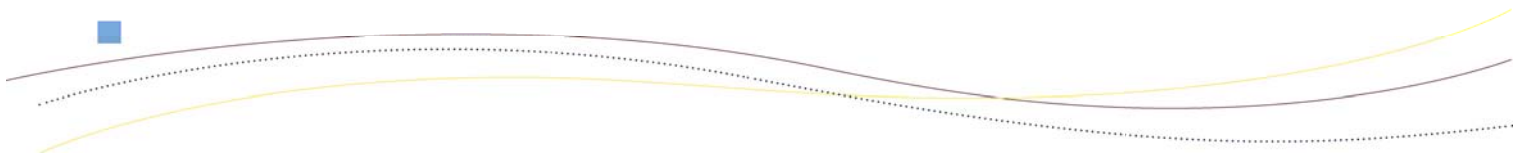
Project ID: [*Insert Project ID*]

Commonwealth of Australia as represented by the
Department of the Environment

ABN 34 190 894 983 (**Department**)

[*Insert name of Recipient*]

[*Insert ABN of Recipient*] (**Recipient**)



PART A – Project specific details

1. How this Agreement works – overview

1.1 Components of this Agreement

This Agreement is comprised of:

- (a) Part A – these Project specific terms and conditions, the execution page and any Annexures;
- (b) Part B – the standard terms and conditions that apply to funding by the Department; and
- (c) Part C – Programme specific terms and conditions that apply to the Community Heritage and Icons Grants 2014-15.

1.2 Defined terms

Unless the contrary intention is expressed, capitalised terms in this Part A are defined at the front of either Part B or Part C.

2. Agreement Details

Item No.	Description	Details
2.1	Department details	Commonwealth of Australia as represented by the Department of the Environment ABN 34 190 894 983
2.2	Department Representative	Position: [Insert Position and Section] Biodiversity Conservation Division Phone: 1800 653 004 Email: HeritageGrants@environment.gov.au
2.3	Recipient details	[Insert name of Recipient] [Insert ABN of Recipient]
2.4	Recipient Representative	Name: [insert name] Position: [insert position] Phone: [insert phone number] Fax: [insert facsimile number] Email: [insert email]
2.5	Site details	The exact locations of Sites are as follows and / or as set out in the Annexure(s). <u>Site 1:</u>

Item No.	Description	Details
		Nearest town or locality: [Insert Locality] Latitude: [Insert Latitude] Longitude: [Insert Longitude]
2.6	GST	The Recipient is / is not [delete one] a Government Related Entity. The Recipient is / is not [delete one] registered for GST.
2.7	Exclusion from a perpetual Creative Commons Attribution Licence (CC-BY 3.0)	None specified
2.8	Confidential Information	Department's Confidential Information: [Department to insert any confidential information of the Department, otherwise insert 'Not applicable'] Recipient's Confidential Information: [Insert any confidential information described by the Recipient and that the Department agrees should be considered confidential, otherwise insert 'Not applicable'.]
2.9	Insurance	As at the Commencement Date: (a) to the extent required by Law, workers' compensation insurance in respect of the Recipient's liability for any loss or claim by a person employed or otherwise engaged, or deemed to be employed or otherwise engaged, by the Recipient in connection with the Project; and (b) public liability insurance covering legal liability (including liability assumed under contract) for loss or damage to property or injury or death to persons arising out of or in connection with carrying out the Project for an insured amount of \$10 million per occurrence and not less than \$20 million in aggregate.
2.10	Address for notices	Department: Position: [Insert Position and Section] The Department of the Environment Postal address: GPO Box 787 Canberra, ACT, 2601 Physical address: John Gorton Building King Edward Terrace Parkes, ACT, 2600 Email: heritagegrants@environment.gov.au Recipient:

Item No.	Description	Details
		Name: [insert name] Position: [insert position] Postal address: [insert postal address] Physical address: [insert physical address] Fax: [insert facsimile number] Email: [insert email]

3. Project

3.1 Project title

[Insert Project title as stated on the cover page.]

3.2 Project ID

[Insert a Project ID.]

3.3 Project description

[Insert a description of the Project including the intended impact of the project and how it relates to the Programme Outcomes. The impact occurs as a result of achieving the Project Outcomes.]

3.4 Project Outcomes

[Insert Strategic Outcomes addressed].

3.5 Project Activities

Activity	Units	Unit of Measure
[Insert activity]	[Insert unit]	[Insert unit of measure]

3.6 Additional requirements

[Where necessary - Insert other requirements that apply specifically to this Project and are not already covered elsewhere in Part A, Part B or Part C of this Agreement].

4. Project Period

The Project Period commences on the Commencement Date and ends no later than 30 June 2016.

5. Funds

5.1 Maximum amount of Funds

The maximum amount of approved Funds payable by the Department under this Agreement will be \$[insert total Funds (ex GST)] (exclusive of GST).

5.2 Payment

The Funds will, subject to clause 6.1, be paid within 30 days of each payment Milestone date specified in the Milestone Schedule.

5.3 Annual allocation of Funds

Annual allocation of Funds (GST exclusive)	
	2014/15
Department Funds	\$(<i>Insert amount</i>)
	TOTAL (GST exclusive) \$(<i>Insert amount</i>)

6. Milestone Schedule

No.	Milestone	Milestone date (the Milestone must be completed on or before this date)	Instalment amount (excluding GST)
1	Signing of Agreement by the Department	Commencement Date	\$(<i>Insert amount (100%)</i>)
2	Delivery of performance final report and financial report to the Department as specified in clauses 33.3 and 33.4	Within 40 Business Days of completing the Project and no later than 40 Business Days after the end of the Project Period or the earlier termination of this Agreement	Not applicable
TOTAL (GST exclusive)			\$(<i>Insert total amount identical to Item 5.1</i>)

7. Recipient Contributions and Other Contributions

- The total amount of the Recipient's Contributions and / or Other Contributions is \$(*insert amount*) (exclusive of GST) and must be paid in accordance with the Project Budget.
- The types and amounts of the Recipient's Contributions and the sources, types and amounts of the Other Contributions must be fully set out in the Project Budget.

8. Project Budget

8.1 Funds granted/contributed

Payer	Amount (GST exclusive)
Department	\$(<i>insert amount</i>)
Recipient Cash Contributions	\$(<i>insert amount, or "\$0"</i>)
Other Contributions from [<i>insert name of contributing entity or "No Other Contributions"</i>]	\$(<i>insert amount, or "\$0"</i>)
TOTAL (GST exclusive)	\$(<i>insert total</i>)

8.2 Planned expenditure

Use by date	Expenditure item	Amount (GST exclusive)
30 June 2016	[Insert expenditure item]	\$(insert amount used for this item, or "\$0")
30 June 2016	[Insert expenditure item]	\$(insert amount used for this item, or "\$0")
TOTAL (GST exclusive)		\$(insert total)

8.3 Assets (if any)

Date approved by Department	Date of expected acquisition	Description of Asset	Value (GST exclusive)
[insert date]	[insert date]	[Insert description, including technical specifications (if any) and other identifying information]	Up to \$(insert maximum purchase price)
TOTAL (GST exclusive)			\$(insert total)

Execution page

EXECUTED as an agreement

DEPARTMENT SIGNATURE BLOCK

SIGNED for and on behalf of the
Commonwealth of Australia as represented
by the **Department of the Environment** ABN
34 190 894 983 by a duly authorised
representative

Name of authorised representative (print)

Name of witness (print)

Signature of authorised representative

Signature of witness

Date

Date

RECIPIENT SIGNATURE BLOCK

Note: The signature block of the Recipient will vary depending upon the nature of the entity signing.

EXAMPLE

in the presence of

SIGNED by [*insert name of individual (i.e.
Joe Bloggs)*]

Signature

Signature of witness

Date

Name of witness (print)

Date

Annexure A – Site details

Note:

1. Where details of all Sites are fully included in Item 2.5, delete this Annexure.
2. Where a map is NOT to be included but Site details ARE to be included:
 - delete Annexure A;
 - rename this as Annexure A; and
 - correct the references to Annexures in Item 2.5 accordingly.

Site	Location	Latitude	Longitude
Site 1	[insert site location]	[insert latitude]	[insert longitude]
Site 2	[insert site location]	[insert latitude]	[insert longitude]
[etc]	[etc]	[etc]	[etc]