



Australian Government
**Department of Agriculture,
Water and the Environment**

Notice of intention (NOI) for livestock exports by sea

Form approved under section 243 of the *Export Control Act 2020*

Section A: General information

Purpose of this form

Exporters are required to submit a NOI using the Tracking Animal Certification for Export (TRACE) online system. Exporters should only use this form to apply to submit an NOI, for the export of prescribed livestock (sheep, cattle, goats, buffalo, deer and camelids) by sea transport, where department approval has been obtained.

The *Export Control (Animal) Rules 2021* require that a licensed exporter must submit their NOI to export livestock at least 10 business days before any required quarantine or isolation begins, or 10 business days before the proposed export. The NOI must be submitted for each consignment of livestock. For feeder and slaughter livestock, the NOI must identify the approved ESCAS that is in force and will apply to the proposed export.

Before applying

Learn about [submitting a notice of intention and exporting livestock](#).

To complete this form

Electronically

You will need the latest version of Adobe Acrobat Reader to save changes to your document.

Manually

Use black or blue pen
Print in BLOCK LETTERS
Mark boxes with a tick or a cross.

Your form must

Have all sections completed.
Be submitted by a person in management and control of the export licence holder.

Submit your application

(please note submissions must be received at least 10 business days in advance of export)

Email: livestockexp@awe.gov.au (preferred)
Department of Agriculture, Water and the Environment
Live Animals Export Branch
GPO Box 858
Canberra ACT 2601
Phone: 02 6272 4581

Section B: Exporter details

Livestock export licence holder name

Livestock export licence number

Livestock export licence holder address

Suburb/town/city

State/territory

Postcode

Phone

Email

ABN

ACN

Name of person in management and control submitting the NOI

LNC number (department use only)

Section C: Importer details

Country	Company name	Address	ESCAS Supply Chain Number (SCN) (please enter N/A if breeder or productive end use)

Section D: Registered Establishment details

Registration number	Establishment name	Address	Contact person and details

Section E: Land-based accredited veterinarian (AAV) details

Registered Establishment name	AAV name	AAV registration number	Phone:	Email:

Section F: Consignment summary

Details of the intended export consignment must be supplied.

Transport vessel name		Transport route	
Port of loading		Commencement of loading (DD/MM/YY HH:MM)	
Departure date (DD/MM/YY HH:MM)		Arrival date (list each port separately) (DD/MM/YY HH:MM)	
Commencement of discharge (list each port separately)		Completion of discharge (list each port separately)	
Area/s livestock sourced (state or territory)		Pregnant livestock on board? (Y/N)	Yes No
Nominated management plans (if applicable)		Alternative minimum pen space nominated? (Market/s)	
Name of shipboard AAV/s and accreditation number/s		Method of transport in Australia	
Stockperson/s and accreditation number/s			

Species (e.g. cattle, sheep, buffalo)	Class (e.g. slaughter, feeder, breeder)	Type (e.g. heifer, steer, bull)	Breed	Age	Sex	Quantity

Registered Establishment (RE) name	RE arrival date	RE departure date	Importing country	Importing country port/s	Import permit required (Y/N)	Identification (if required)
					Yes No	

Section G: Exporter declaration

I declare that I have authority to make this declaration for and on behalf of the exporter.

I declare that I have the following contingency plans for each consignment:

Mechanical breakdown of the vessel or functionality relevant to maintaining the livestock's health and welfare

A feed and/or water shortage during the voyage

The satisfactory tending, feeding and watering of the livestock in the event of a malfunction of the automatic feeding or watering systems, without compromising the safe navigation of the vessel

An outbreak of a disease during the voyage

Adverse weather conditions during the voyage

Rejection of the consignment by the overseas country.

I declare that the information I have provided is true and correct.

I understand that a person may commit an offence or be liable to a civil penalty if the person makes a false or misleading statement in an application or provides false or misleading information or documents (sections 136.1, 137.1 and 137.2 of the *Criminal Code* and sections 368 and 369 of this Act).

I understand that under section 244 of the *Export Control Act* and section 8-4 of the Export Control (Animals) Rules, I may be required to, as soon as practicable, provide the department with additional or corrected information, if I become aware that information included in this NOI changes, is incomplete or incorrect.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

Section H: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive personal information’ is a subset of personal information and means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The Department of Agriculture, Water and the Environment collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form for the purposes of regulating consignments proposed for export. The department is authorised under the *Export Control Act 2020* to use your information to assess your application and related purposes. If you fail to provide some or all of your personal information, we will not be able to process your application.

The department may disclose your personal information to relevant authorities in an importing country and other Australian agencies where necessary for these purposes, provided the disclosure is consistent with the Privacy Act and other relevant laws. Your personal information may also be disclosed to relevant employees within your organisation for the purpose of approving your licence and to maintain the currency of your personal information for the purpose of the licence. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the collection, use and disclosure of all personal information, including sensitive information, in this form to the relevant authorities in the importing country.

The department has not taken steps to ensure that the relevant authorities in the importing country do not breach the Australian Privacy Principles. This means that:

- relevant authorities in the importing country will not be accountable under the Privacy Act
- you will not be able to seek redress under the Privacy Act
- you may not be able to seek redress in the overseas jurisdiction.

Relevant authorities in the importing country may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See the department’s [Privacy Policy](#) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.

Section I: How to complete this form

Exporter details

The Notice of Intention (NOI) must provide the Department of Agriculture, Water and the Environment with details of the person exporting the livestock.

For the export of livestock (cattle, sheep, goats, buffalo, deer and camelids) by sea transportation, the exporter must hold a current livestock export licence. To obtain a livestock export licence, please contact the Department of Agriculture, Water and the Environment Live Animal Exports Program on 02 6272 4581.

We also ask that you provide details of the person that the Department of Agriculture, Water and the Environment are able to contact regarding your export.

Importer details

The importer details are required on the Health Certificate and Export Permit, so it is important for these details to be completed correctly.

Registered Establishment

Please provide details of the Registered Establishment where the livestock will be held prior to export and may be inspected.

The livestock must be held in a Registered Establishment.

Preparation for export

Please provide the relevant importing country requirements and attach the import permit, if applicable, including a NAATI level 2/3 translation (or equivalent).

Submission of the NOI

The NOI is to be submitted by the exporter for each voyage by each port of loading. The NOI may include more than one destination, importer and/or livestock species.

NOI identification number

The NOI will be issued a livestock NOI identification number (LNC) once the NOI is submitted onto the Tracking Animal Certification for Export (TRACE) system. This number should be quoted in all correspondence to the department regarding the consignment.