



Cattle and Livestock (Producers) Export Charge - Monthly Return Form

Who should complete this return form	<ul style="list-style-type: none">Producers, the owner of the cattle or livestock immediately before export orLivestock export agents submitting the return on behalf of the producers.
How to complete the return form	<p>Section A – enter full business name and address</p> <p>Section B – sign the declaration acknowledging that you have authority to act on behalf of the organisation, and if required, tick the box if you also declare that you have a ‘reasonable excuse’ for not providing the required levy payer information.</p> <p>Section C – enter total number/value and amount payable</p> <p>Section D – enter levy payer details:</p> <p>a) the details of each person or business who is liable to pay charge and the amounts of charge for the product for that period.</p> <p>Please ensure the total amount of charge payable for Section C and Section D are the same.</p> <p>References – sections E to H.</p>
Mandatory fields	Fields marked with an asterisk (*) are mandatory fields that must be completed in accordance with the Primary Industries Levies and Charges Collection Act 1991 and the Primary Industries Levies and Charges Regulations 1991 .
Declaration	The declaration must be signed by, in the case of: <ul style="list-style-type: none">an individual – that persona body corporate – a company director, company secretary, or a principal officera partnership – one of the partnersa person authorised in writing to act on behalf of any of the above.
Due date	Return and payment must be lodged with the department within 28 days after the end of the month in which the export took place . Example: for the month of July, the return and payment are due to the department on or before 28 August.
Late payments	Late levy payments incur a penalty calculated daily at a compounding rate of 2% each month, including penalties already accrued, until the outstanding amount is paid in full.
How to make a payment	<p>EFT (Preferred):</p> <p>Account name: Department of Agriculture, Water and the Environment Official Administered Receipts</p> <p>BSB: 092 009</p> <p>Account number: 111 700</p> <p>Reference: <i>your LRS account number & business name</i></p> <p>Cheque or Money Order made out to:</p> <p>Department of Agriculture, Water and the Environment - Levies</p>
How to lodge the return	<p>Email: levies.management@awe.gov.au</p> <p>Fax: 1800 609 150</p> <p>Mail: Department of Agriculture, Water and the Environment – Levies Locked Bag 4488 KINGSTON ACT 2604</p> <p>Online: leviesonline.agriculture.gov.au/LRSOnline</p>
Contact us	<p>Levies Management: 1800 020 619 (free call number)</p> <p>Email: levies.management@awe.gov.au</p>



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SECTION A: Lodgement details

LRS account number Month ended* / /

Please note that your LRS account number is required for account management purposes.

ABN* ACN*

Full business name*

Business address*
(not a P.O. box)

Postal address*

Phone Fax

Email

Method of payment: EFT Cheque Money Order Charge paid* \$

Date deposited: ____/____/____

SECTION B: Declaration

Declaration: I declare that to the best of my knowledge the information contained on this return form and any attachments is correct in every essential detail. Giving false or misleading information is a serious offence.

Provision of levy payer information: this part is not applicable if the producer lodges the return.

It is a legislative requirement to provide, in respect of each levy payer to which the return relates, the following **levy payer information:** name, address, contact details (phone number and/or email addresses), ABN (if any) and ACN (if any). If you have **not** provided all the required levy payers' details you must declare below that you are unable to provide all or some of the levy payer information, but you have a '**reasonable excuse**' (refer to section H of this form).

Title First name* Last name*

By signing this form, I acknowledge that I have the authority to sign this declaration as a company director, company secretary or principal officer of the body corporate, partner, owner or other person, authorised in writing to act on behalf of this organisation.

I have **not** provided all levy payer information required under the Collection Regulations and declare that I am unable to provide the levy payer information which is missing but that I have a **reasonable excuse**.

Signature*

Date* / /

IMPORTANT: It is an offence of strict liability under subsection 24(1) of the *Primary Industries Levies and Charges Collection Act 1991 (Act)* to refuse or fail to give a return or information that you are required to give in the Act. If you fail to provide the information required under sub regulations 10(4A) and (4B) of the Primary Industries Levies and Charges Collection Regulations 1991 without a reasonable excuse, you may be subject to criminal prosecution.



SECTION C: Total number/value exported by producer and amount payable

Cattle

Product	(i) Total cattle delivered for export*	(ii) Exempt Deliveries	(i) - (ii) = (iii) Total number of chargeable cattle	(iv) Rate of charge at \$ per head	(iii) x (iv) = SUB TOTAL Charge payable*
Cattle grass fed				\$5.00	A
Bobby Calves				\$0.90	B
Cattle lot-fed				\$5.00	C

Sheep and Lamb deliveries where maximum charge rates are NOT PAYABLE

Product	(i) Total number delivered for export*	(ii) Exempt deliveries	(i) - (ii) = (iii) Total number of chargeable livestock	(iv) TOTAL Free- On-Board (FOB) value	(v) Rate of charge at % of FOB value	(iv) x (v) = SUB TOTAL Charge payable*
Sheep sale at \$5 to \$10 per head					2%	D
Lambs sale at \$5 to \$75 per head					2%	E

Sheep, lamb and goats deliveries where maximum charge rates are PAYABLE

Product	(i) Total number delivered for export*	(ii) Exempt deliveries	(i) - (ii) = (iii) Total number of chargeable livestock	(v) Rate of charge at \$ per head	(iii) x (iv) = SUB TOTAL Charge payable*
Sheep sale over \$10 per head				\$0.20	F
Lambs sale over \$75 per head				\$1.50	G
Goats				\$0.377	H

TOTAL Charge Payable (A to H)	\$
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Alternatively, you can lodge your return online at: leviesonline.agriculture.gov.au/LRSOnline



SECTION D: Levy payer details - please record details of the producers, the owners of the cattle or livestock immediately before export

ABN/ACN*	Full Name*	Address*	Email and/or Phone*	Product	Total Number of chargeable transactions*	Total Value of chargeable transactions*	Charge payable*
				Cattle - Grass fed			\$
				Bobby calves			\$
				Cattle - Lot-fed			\$
				Sheep – sale at \$5 to \$10 per head			\$
				Lamb – sale at \$5 to \$75 per head			\$
				Sheep – sale over \$10 per head			\$
				Lamb – sale over \$75 per head			\$
				Goats			\$
				Cattle - Grass fed			\$
				Bobby calves			\$
				Cattle - Lot-fed			\$
				Sheep – sale at \$5 to \$10 per head			\$
				Lamb – sale at \$5 to \$75 per head			\$
				Sheep – sale over \$10 per head			\$
				Lamb – sale over \$75 per head			\$
				Goats			\$

The total of all charge payable entered in Section D must match the total charge payable in Section C. TOTAL CHARGE \$ _____



SECTION E: Exemptions

The Cattle (Producers) Export Charge does not apply to exported dairy cattle.

The Livestock (Producers) Export Charge does not apply to exported lambs or sheep that are valued at less than \$5.00 per head.

SECTION F: Definitions

A producer is the person who owns the cattle or livestock immediately before export from Australia.

An exporter may become the producer if the cattle were purchased by the exporter and the exporter owns the cattle for 60 days or more (starting on the date of purchase and ending on the date of export); or the period for which the cattle must remain in quarantine before being exported, whichever period is longer.

An exporter may become the producer if the goats, lambs and sheep were purchased by the exporter and the exporter owns the livestock for 30 days or more (starting on the date of purchase and ending on the date of export); or a period for which the livestock must remain in quarantine before being exported, whichever period is longer.

Cattle means bovine animals other than buffalo.

Livestock means goats, lambs and sheep.

A bobby calf means a bovine animal (other than a buffalo or a head of lot-fed cattle) which:

- a. at the time when it was exported, had or has a liveweight that did not or does not exceed 80kgs or
- b. has not had its liveweight determined at the time when it is exported but which, in the opinion of the intermediary, would, if slaughtered at that time, have constituted or constitute a carcase whose dressed weight would not have exceeded or would not exceed 40kgs.

Value per head of animals being exported is taken to be the free-on-board value per head of the animals.

SECTION G: Privacy notice

Personal information collected on the Cattle and Livestock (Producers) Export Charge Return or in any other form supplied by you to the Department of Agriculture, Water and the Environment (the Department) for the purposes of the lodging a return with the department will be treated in accordance with the Privacy Act 1988 and any relevant guidelines.

Personal information

'Personal information' means information or an opinion about an identified individual, or an individual who is reasonably identifiable.

The collection of mandatory information as denoted by an asterisk (*) is authorised by the Primary Industries *Levies and Charges Collection Act 1991* (the Act) and the *Primary Industries Levies and Charges Collection Regulations 1991* for the purpose of administering the Cattle (Producers) Export Charge and the Livestock (Producers) Export Charge.

If you do not provide the mandatory information requested in this form, you will be in breach of the Act and the Department may be required to take action. The Department will also be unable to administer the Cattle (Producers) Export Charge and the Livestock (Producers) Export Charge if the mandatory information is not provided. The personal information collected may include

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information in relation to your business, including your ABN, ACN, business name, contact person details, email address, physical address, and phone number and information about the people you dealt with in a return period.

Giving false or misleading information is a serious offence.

Disclosure, use and storage of information

The Department may disclose your personal information and those of the people you dealt with in a return period to eligible recipients including the Australian Bureau of Statistics where necessary for the above purposes, provided the disclosure is consistent with relevant laws, in particular the Act and the *Privacy Act 1988*.

Your personal information will be used and stored in accordance with the Australian Privacy Principles. See our Privacy Policy webpage at: <https://www.awe.gov.au/about/commitment/privacy> to learn more about accessing or correcting personal information or making a complaint. Alternatively, you can email the Department at privacy@awe.gov.au.

SECTION H: Reasonable Excuse

Ultimately, whether a person has a 'reasonable excuse' will depend on the facts and circumstances of the individual case. Accordingly, it will be important for the person to acknowledge they are unable to provide the information required by the Collection Regulations and that they have a reasonable excuse, and to keep records about their reasonable excuse.

For example, a 'reasonable excuse' to not provide the levy payer information may include that a person has put in place effective arrangements to meet legislative requirements for collecting and providing levy payer details – for example, evidenced by updated enterprise systems and/or processes; but is still not able to obtain the relevant information.

Levies contact

Melbourne Office - Enquiries for Victoria, Tasmania, and all wine queries across Australia

Free Call: 1800 683 839

Fax: (03) 8318 8234

Sydney Office – Enquiries for Australian Capital Territory, New South Wales, and Queensland

Free Call: 1800 625 103

Fax: (02) 8334 7135

Adelaide Office - Enquiries for Northern Territory, South Australia and Western Australia

Free Call: 1800 814 961

Fax: (08) 8201 6099