



Authorised officer withdrawal form

Australian plant exports

This form is used to withdraw from the Plant Export Authorised Officer (AO) model at any stage, from application through to appointment. We will aim to process your request and contact you within fifteen business days.

PLEASE PRINT AND USE BLOCK LETTERS.

I,

wish to withdraw my Authorised Officer application/appointment.

I understand that if I wish to become an Authorised Officer in the future, I will need to reapply.

(If appointed) I understand I will receive written notice confirming my revocation and I cannot undertake inspections in my previously appointed job functions from the date specified in the notice.

Signature

Date

Please email your completed form to:

PlantExportTraining@awe.gov.au

If you have any questions about this form please email PlantExportTraining@awe.gov.au or call the Plant Export Authorised Officer Hotline on 1800851305.

Protecting your privacy

'Personal information' is defined in the *Privacy Act 1988* (Privacy Act) and includes information or an opinion about an identified, or reasonably identifiable, individual.

The Department of Agriculture, Water and the Environment collects your personal information (as defined by the Privacy Act) in relation to this form for the purposes of revoking your appointment, or withdrawing your application for appointment, as a Plant Export authorised officer and related purposes. If you fail to provide some or all of the personal information requested in this form, we will be unable to process your request.

The department may disclose your personal information to other Australian government agencies, persons or organisations where necessary for the above purposes, provided the disclosure is consistent with relevant laws, in particular the Privacy Act. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

See the departments [Privacy Policy](#) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.