



**Australian Government**  
**Department of Agriculture,  
 Water and the Environment**

## Application for accreditation as an Accredited Veterinarian for livestock

Form approved under section 9-30 of the *Export Control (Animals) Rules 2021*

### Section A: General information

<b>Purpose of this form</b>	To apply for accreditation or renewal of accreditation as an Accredited Veterinarian (AAV) for livestock export under section 312 of the <i>Export Control Act 2020</i> ('the Act') and Chapter 9 of the <i>Export Control (Animals) Rules 2021</i> ('the Rules').
<b>To complete this form</b>	<p><b>Electronically</b>          You will need the latest version of Adobe Acrobat Reader to save changes to your document.</p> <p><b>Manually</b>          Use black or blue pen          Print in BLOCK LETTERS          Mark boxes with a tick or a cross.</p>
<b>Processing fee</b>	Application fees will apply – charging guidelines are available on the department's website
<b>Your application must</b>	<p>Have all sections completed.          Include the following additional information</p> <p><b>For initial accreditation:</b></p> <ul style="list-style-type: none"> <li>• Animal Health Australia Accreditation Program for Australian Veterinarians (APAV) number</li> <li>• AAVet training course certificate of completion</li> <li>• Proof of payment for AAVet training course.</li> </ul> <p><b>For pre-export preparation operations:</b></p> <ul style="list-style-type: none"> <li>• Proof of registration as a veterinarian, veterinary practitioner, or veterinary surgeon in each state/territory you seek accreditation or renewal of accreditation (national recognition of veterinary registration may apply in some states/territories).</li> </ul> <p><b>For shipboard export operations:</b></p> <ul style="list-style-type: none"> <li>• Proof of registration as a veterinarian, veterinary practitioner, or veterinary surgeon in at least one state/territory</li> <li>• Copy of Australian passport or Australian citizenship certificate.</li> </ul>
<b>Submit your application</b>	<p>Department of Agriculture, Water and the Environment          Live Animals Export Branch          GPO Box 858          Canberra ACT 2601          Email: <a href="mailto:livestockexp@awe.gov.au">livestockexp@awe.gov.au</a>          Phone: 02 6272 4581</p>

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## Section A: Applicants details

### 1 Name of the person making the application

Title                      Given name (s)    Surname

Date of birth                      Address

Suburb/town/city    State/territory    Postcode

Work phone (include area code)                      Email

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## Section B: Applicants type

### 2 Select application type(s)

Application for initial accreditation to carry out pre-export preparation operations in approved export programs in one or more states or territories.

Application for initial accreditation to carry out shipboard export operations in approved export programs.

Application for renewal of an accreditation to carry out pre-export preparation operations in approved export programs in one or more states or territories.

Application for renewal of an accreditation to carry out shipboard export operations in approved export operations.

Application for a variation of an existing accreditation.

**Where the application is for a variation of an existing accreditation, please specify the proposed change(s) and include any relevant attachments with your application**

## Section C: Additional information

### 3 Do you have an existing AAV accreditation number (re-accreditation only)?

Yes. AAV Accreditation number

No.

### 4 Have you completed the Animal Health Australia Accreditation Program for Australian Veterinarians (APAV) (new accreditation only)?

Yes. APAV number

No. You are not eligible for accreditation.

### 5 Have you completed the Animal Health Australia AAVet course (new accreditation only)?

Yes. Attach certificate.

No. You are not eligible for accreditation.

### 6 Have you paid the AAVet course fee (new accreditation only)?

Yes. Attach confirmation of payment.

No. You are not eligible for accreditation.

### 7 Please attach supporting documentation for the services you are seeking to provide (new and re-accreditation and where applicable to variations).

Shipboard export operations. Attach proof of registration as a veterinarian in at least one Australian state or territory, and a copy of your Australian passport or Australian citizenship certificate.

Pre-export preparation operations. Attach proof of registration as a veterinarian in each state/territory you seek accreditation to provide pre-export preparation operations services (national recognition of veterinary registration may apply in some states/territories). It is a requirement of your accreditation to maintain registration as a veterinarian in each state/territory for which you carry out the pre-export preparation operations.

### 8 For pre-export preparation operations, in which states and territories do you seek accreditation to carry out pre export preparation operations (new and re-accreditation and where applicable to variations)?

New South Wales

Victoria

Queensland

South Australia

Western Australia

Tasmania

Northern Territory

Australian Capital Territory

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## Section D: Fit and proper person test

### Instructions:

Please refer to the meaning of 'conviction' and 'spent conviction' under section 85ZM of the *Crimes Act 1914*. Applicants are not required to disclose spent convictions.

### 9 Have you been convicted of an offence against, or ordered to pay a pecuniary penalty under, any of the following:

- a. *The Export Control Act 2020* (including any instruments made under that Act) or the repealed *Export Control Act 1982*
- b. *The Australian Meat and Live-stock Industry Act 1997*
- c. *The Biosecurity Act 2015* or the repealed *Quarantine Act 1908*
- d. *The Imported Food Control Act 1992*
- e. *The Illegal Logging Prohibition Act 2012*
- f. Another Act prescribed by the rules
- g. *The Criminal Code or the Crimes Act 1914*, to the extent that it relates to an Act referred to in this question.

No

Yes

Provide details (attach more pages if necessary)

### 10 Have you contravened an Act referred to in question 9?

No

Yes

Provide details (attach more pages if necessary)

### 11 Do you have any outstanding charges under an Act referred to in question 9?

No

Yes

Provide details (attach more pages if necessary)

**12 Do you, alone or jointly with another person, owe the Commonwealth a debt under an Act listed in question 9?**

No

Yes

Provide details (attach more pages if necessary)

**13 Have you:**

- a. made a false or misleading statement in an application under the *Export Control Act 2020*?
- b. given false or misleading information or documents to the Secretary or to another person performing functions or duties or exercising powers under the *Export Control Act 2020*?
- c. given false or misleading information or documents to the Secretary or the department under a prescribed agriculture law?

No

Yes

Provide details (attach more pages if necessary)

**14 Have you:**

- had an application under the *Export Control Act 2020*, the *Australian Meat and Live-stock Industry Act 1997*, or the repealed *Export Control Act 1982* refused?
- had a licence, accreditation, approved arrangement or registration under the *Export Control Act 2020* suspended, revoked or cancelled?

No

Yes

Provide details (attach more pages if necessary)

**15 Have you failed to comply with any notice, instruction, condition, or restriction under the *Export Control Act 2020*, including any instruments made under that Act, the repealed *Export Control Act 1982* or the *Australian Meat and Live-stock Industry Act 1997*?**

No

Yes

Provide details (attach more pages if necessary)

## Section E: Statement of material interests

You are required to disclose all interests, pecuniary or otherwise (referred to in this form as 'material interests') that conflict or could conflict with your ability to properly carry out the accredited operations as an Australian Government Accredited Veterinarian in the approved export programs. This includes:

**Personal interests** including personal relationships, as well as family or other relationships, which have the potential to conflict with official duties.

**Pecuniary or financial interests** including such things as directorships, shareholdings, real estate or trusts, business relationships (excluding employment), which have the potential to conflict with official duties.

It is your responsibility to consider and disclose any material interests, or if you have no such interests, to disclose that fact. You should complete this form to the best of your knowledge.

If you become accredited as an Australian Government Accredited Veterinarian, it is an ongoing condition of your accreditation under section 9-13 of the *Export Control (Animals) Rules 2021* that you provide the department written notice whenever you acquire a new material interest, or there is any other change, that could affect your ability to carry out export operations in approved export programs.

A false, misleading or incomplete disclosure of material interests constitutes a breach of a condition of your accreditation and may result in your accreditation being suspended or revoked under Chapter 9 of the *Export Control (Animals) Rules 2021*.

### 16 Material interest disclosure

Category	Please give details of the interest
Exporters	
Operations of Registered Premises	
Vessel owners or operators	
Stockpersons	
Importers	
Domestic transport companies involved in livestock exports	
Other entities or individuals involved in livestock exports	

**As part of my material interest disclosure, I declare that:**

The interests specified above accurately reflect the personal and pecuniary interests held by me in relation to individuals or entities involved in the livestock export industry.

I will advise the department in writing as soon as practicable, whenever I acquire a new material interest, or there is any other change, that could affect my ability to properly carry out export operations in approved export programs.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

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**Section F: Applicant citizenship declaration (for shipboard accreditation only)**

**A copy of your Australian passport or Australian citizenship certificate must also be included with your application:**

I declare that I am an Australian citizen.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

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**Section G: Consent to publish contact details**

**I give permission for the Department of Agriculture, Water and the Environment to publish my name and contact details on the department's website.**

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

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**Section H: Applicant declaration**

I understand that a person may commit an offence or be liable to a civil penalty if the person makes a false or misleading statement in an application or provides false or misleading information or documents (sections 136.1, 137.1 and 137.2 of the Criminal Code and sections 367, 368 and 369 of the *Export Control Act 2020*).

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

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## Section I: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive personal information’ is a subset of personal information and means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The Department of Agriculture, Water and the Environment collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form for the purposes of assessing your application. The department is authorised under section 388 of the *Export Control Act 2020* to assess your application and to use this information for related purposes. If you fail to provide some or all of your personal information, we will not be able to process your application.

The department may disclose your personal information to relevant authorities in an importing country and other Australian agencies where necessary for these purposes, provided the disclosure is consistent with the *Privacy Act 1988* and other relevant laws. Your personal information may also be disclosed to relevant employees within your organisation for the purpose of approving your accreditation and to maintain the currency of your personal information for the purpose of the accreditation. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the collection, use and disclosure of all personal information, including sensitive information, in this form to the relevant authorities in the importing country.

The department has not taken steps to ensure that the relevant authorities in the importing country do not breach the Australian Privacy Principles. This means that:

- relevant authorities in the importing country will not be accountable under the Privacy Act
- you will not be able to seek redress under the Privacy Act
- you may not be able to seek redress in the overseas jurisdiction.

Relevant authorities in the importing country may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See the department’s [Privacy Policy](#) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.